

Aug 26, 2024

Dear Parents and Guardians:

As we embark on a new year, we would like to remind students of responsible chromebook usage and care. A chromebook has been issued to each student for use during their time here at FMS. These chromebooks are loaned devices. Therefore, they are subject to the [MCPS Regulation \(IGT-RA\) User Responsibilities for Computer Systems, Electronic Information, and Network Security](#).

Students are responsible for caring for their chromebooks and returning them in good condition. There are several preventative maintenance measures students can take to keep their chromebooks functioning well. Please remind your child(ren) to do the following:

- Shut the chromebook down daily
- Charge it every night (on the left side)
- Clear browsing data weekly

In an effort to prevent loss and damage. Please remind your child(ren) to take the following precautions regarding chromebooks:

- Refrain from loaning it to peers
- Carry it in a case or sleeve to protect the device from damage
- Do not write on it or place items on it (ie. stickers, gum wrappers, etc.)
- Keep it off the floor
- Keep it away from food and drinks
- Keep it in a secure location (do not place it on top of lockers)

Failure to properly care for the chromebook will result in a financial obligation. Financial obligations are sent to parents/guardians via School Cash Online. For the comprehensive fee schedule please view this [link](#). Please note, fees are subject to change.

Thank you for your support in encouraging digital citizenship.