

# MINUTES

## Magruder High School Athletic Booster club

*Date | time 2/11/2016 7:00 PM | Meeting called to order by David Hernandez*

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### In Attendance

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David Hernandez, Jenni Hasemann, Amy Hernandez, Jackie Koehn, Dameron Jones, Anu Schramm, Jenny Crandall, Pam Gordimer, Cynthia Ro, Kerri Reid, Karl Heimbach

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### Approval of Minutes

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The minutes were read from the January meeting and approved.

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### Board

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- David presented Articles of Incorporation for our booster club to file with the state. Once these have been filed, Amy, treasurer, will file for sales and use tax exemption from the state. The documents were reviewed and approved, appropriate signatures were obtained.
- By-laws (Revised May 19, 2003) were again reviewed and discussed with focus on the Purpose of the Athletic Booster Club. David presented a flyer that was sent to all senior families by the PTSA and his response to the members of the booster club. The After Prom Donation request was discussed and again David reiterated the by-laws and vote to deny request, as it is a non-athletic event.
- A survey that went out to all Montgomery County Booster Clubs (25 schools) was done, 6 are all school booster clubs, 11 Athletic only booster clubs responded—they are not funding any non-athletic events (including our booster club). Of the 8 non-responders, 1 is not active, 4 did not note any donations on their taxes.
- Our Charitable Registration with the State of Maryland was renewed for another year—will expire 12/31/16.

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### Budget

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The current Profit and Loss and Balance Sheet was distributed by Amy Hernandez, Booster Treasurer, and reviewed by the board and members.

- Concession sales are down approximately \$5500 from where they were last year. This is related to not having any home fall sporting events and lower turnout for winter sports event.
- Mulch sales expenses are noted.

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### Athletic Director's Report

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AD Karl Heimbach presented his report.

#### New Business

- Repairs to main field will continue in the spring; all spring events are rescheduled away.
- Cheerleading Event scheduled for 3/19, encourage volunteers. Board will create and sent out sign-up genius for volunteers.
- Funds request of \$5000 (winter allocation): Scoreboard panel in back gym, back-up control panel in main gym, new sound system, field maintenance will be increased by \$20,000 annually with new Bermuda grass, \$1300 needed for irrigation system repairs for baseball/softball fields.

The request was voted on and approved unanimously; check was given to Karl.

- Gaithersburg hall posters—players with motivation quotes were discussed last meeting. Jacqui is researching. Something we could consider for spring or next year.
- County funds school approximately \$70,000 annually, which falls short of our school's athletic budget. Karl has some money in reserves, but with the current funding, in two years the reserves will be depleted. He is very concerned about cuts that may occur without adequate funding.

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## Committee Reports

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### Committee reports

- **Membership:** Karl will send out the membership forms to the spring coaches. Adding specific season passes as part of membership was discussed. This is something that would have to go through the county and is not a local school pass. No new changes were recommended for membership for next year.
- **Concession Stand:** Dameron reports that we are doing well with complying with county regulations. Amy reports we received our annual food license that will be good until January 2017.
- **Fundraising:**  
**Mulch:** Amy continues to coordinate the mulch fundraiser. Emails have been sent, flyers are currently being distributed to all communities in our cluster. Our signup genius volunteer page is active. Coaches are involved, and encouraging their athletes to participate. 50% of the profits will go to the athletic department and 50% of the profits will be divided among the teams that volunteer during our event.  
**Banner/Scoreboard ads:** were discussed, sponsorships fees were decided, the campaign for these sales will begin in June for the start of the next school year. Cynthia will continue to follow-up on this year's sponsors.  
**Plan for "Spirit Nights"** next year which will be having restaurants sponsor a night during which we encourage our families/students to attend and we get a percentage of the sales. Our goal is to have 2 per month during the school year (9 months from September to May). Board will start contacting restaurants after April.
- **Spirit Wear:** Pam reports that she will be selling spirit wear two Fridays a month for the rest of the year. We did not get to sell spirit wear on our last scheduled date due to school closure from snow. The next sale is tomorrow. Cynthia presented an opportunity she received about phone covers. Pam will review. We may consider selling them at the start of next year. Board members also discussed other items that we could sell, i.e. hats/beanies. Pam will research.
- **Web site:** Continues to be updated with information from all committees. Specifically, on-line is the scholarship information. We need to contact the college/career coordinator, Ms. Garland to see if the Datt family has been contacted about scholarships this year. Amy will call her. The Matthews family is appreciative of our efforts in setting up their scholarship, applications are on-line and will be submitted to the AD. The board agreed to add all prior scholarship recipients to site.

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## Announcements

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No new announcements.

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## Next Meeting

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3/17/2016 7:00 PM, MHS Guidance office conference room

Motion to adjourn was made at 8:10 p.m. and was passed unanimously.