

MINUTES

Magruder High School Athletic Booster club

Date | time 9/22/2016 7:00 PM | Meeting called to order by David Hernandez

In Attendance

David Hernandez, Karl Heimbach, Amy Hernandez, Jacqui South, Dameron Jones, Doug Gordimer, Jenny Crandall, Maureen Bardizbanian

Approval of Minutes

The minutes were read from the August meeting and approved.

Board

- David felt that the Boosters got off to a good start this year. He spoke at the Fall Sports Parent Night, BTSN, and 9th grade orientation and had a good reception.
- He reviewed the upcoming schedule of events and asked the board members to sign-up for the dates they are available to help.
- David reported that the outdoor concession stand was painted and looks great.
- David reports that Cluster Night that was on 9/9 was a success. The booster club provided pizza and water to approximately 120 elementary/middle school participants. We also provided t-shirts for the football toss winners.
- David thanked Dameron and Cle Jones for their generous donation of a hot dog griller/cover/thermometer totaling \$419.
- David reports that Maureen Bardizbanian made it possible for the Boosters to apply for an Allstate Foundation Grant for \$1000. The application was completed and will be reviewed—and we will be notified by October 28, 2016.

Budget

The current Profit and Loss and Balance Sheet was distributed by Amy Hernandez, Booster Treasurer, and reviewed by the board and members.

- Amy reports she has completed the annual taxes and that they were received by the IRS.
- Amy reviewed the approved annual budget for the 2016-17 school year.
- Amy reports that 3 of the 8 teams that helped with the mulch sale have used their funds. Email reminders have been sent to the remaining coaches to remind them of the funds they have available.

Athletic Director's Report

AD Karl Heimbach presented his report.

- Karl reports that the Fall Sports night had good attendance. He suggests that next year/season we consider selling food—possibly selling tickets ahead of time and having it catered. The board agreed to consider for next year/season.
- He reports that the athletic department paid \$3,500 towards a new mower for building services.

- Karl presented four projects he is currently working on—(1) a new sign on the side of the school (a big M logo), (2) redesign of the entrance driveway to the stadium field—it will be repaved next year and he suggests removing all the grass with paving and adding outdoor seating in that area (tables/benches), (3) hanging 9 poster display cases for sports posters, (4) replace baseball field bleachers—cost for bleachers are approximately \$11,000.
- Karl reports he recommended the school contact the new housing development HOA and/or developer to discuss maintenance of the grass behind the visitor bleachers.
- Karl reports that the gate sales for football and other fall sports has been good.
- Karl noted that the roof on the outdoor concession building will likely need a new roof in the next few years.
- Karl previously emailed our request for a team coordinator(s) from each team to the coaches. So far we have representatives from about half of our current teams. We plan establish and maintain open lines of communication between the Athletic Booster Club, Athletic Director, individual team coaching staffs and team coordinators. We are hoping this will help to promote parent participation, identify team needs, report team issues and progress and make recommendations to the Athletic Booster club where support is requested and needed.

Committee Reports

Committee reports

- **Membership:** Amy reports that our membership drive has gone well. We currently have 104 members and have raised approximately \$5300. We continue to send emails to the coaches and team coordinators to ask their families to join. So far Golf is the only sport that has reached the 50% mark to earn funds for their team. Dameron reports Zumba night for members has been scheduled for 10/17.
- **Concession Stand:** Dameron reports the new hot dog roller is working well. We also have a new warmer for pizza that is working much better than our previous container. During our last 2 inspections we were cited for not having fans that blow out to decrease the number of flies inside the building. David installed 3 fans (2 in the front room and 1 in the back room). We have not been inspected yet this year. Dameron reminds everyone about the importance of safe and proper food handling. David reports that he contacted our drink company for a repair work order for the 2 refrigerators that are not working. The company stated they would send out a repair man in the next 2 weeks. Jenni continues to manage our drink orders.
- **Fundraising:**

Modell's: Modell's coupon finished today. Amy will contact Modell's next week to check on our donation from their sales.

Banner/Scoreboard ads: Cynthia/Amy report that we continue to have a few banner sales. All of the banners have been hung. We will use the visitor side fence at the top of the bleachers as needed. Fitzgerald Auto contacted us (through Maureen Bardizbanian) and requested a scoreboard sign for a larger donation. Karl discussed this with the school administration and it was approved to have one placed below the scoreboard. A sign company has been commissioned and we are hoping to have the sign up in the next 2 weeks.

Restaurant "Spirit Nights": We have had 2 nights this month. Jersey Mike's will send us their donation every 3 months. Amy will follow up with Jazmin's next week. We will continue different restaurant sponsors for the first and third Wednesday of the month for the entire school year. The Sponsors are offering us 10-50% back in their sales.

Spirit Wear: Pam continues to sell spirit wear on Fridays during lunch. The sales have been going well. All of our spirit wear orders have been received. We have spent approximately \$15,000 in inventory. We have had over \$5000 in sales so far. Our goal is to have \$8,000 more in sales this year.
- **Communication:** Our web site continues to be updated with information from all committees. Our first monthly newsletter was sent out via mail. We will continue to update our member database and also send out information via the coaches and the school yahoo group. David continues to update our Facebook page.

- **Student Athlete of the Week:** Dameron reports that their committee has met and set the criteria for nominating and selecting student athletes. Please see the attached minutes that were reviewed and approved during today's meeting). A hanging poster size display case has been installed and the poster is updated weekly with the award winner's names. They are also placed on our web site.

Announcements / New Items

No new announcements.

Dameron asked that we review our scholarship program. Currently we have 2 scholarships available—the Spencer Datt Memorial Scholarship and the Chris Matthews Memorial Unsung Hero Soccer Scholarship. Dameron suggested that we consider offering one or more general Booster scholarships. The board agreed to add this matter to the agenda for the next meeting for a full discussion.

Next Meeting

10/27/2016 7:00 PM, MHS Guidance office conference room

Motion to adjourn was made at 7:55 p.m. and was passed unanimously.

Student Athlete of the Week Committee Minutes

Date | time 8/28/2016 4:45 PM – 5:31 PM | Meeting called to order by Dameron Jones

In Attendance

Jenni Hasemann, Jackie Koehn, and Dameron Jones

Summary of Items Discussed at the Meeting

Student Athlete of the Week will be selected weekly, even when school is out. In the event that school is out, student athletes will be selected from the most current week's nominees.

Each week, Karl Heimbach (Athletic Director) will be sent a reminder to email the standard letter about the Student Athlete Program to the staff and coaches. Dameron will remind Karl to distribute the information. The standard letter contains a paragraph that states the purpose of the committee along with the nomination form (see attachment).

The Student Athlete of the Week Nomination forms will not be available on the website. The Committee does not want persons other than Magruder High School staff and coaches to nominate students.

Each week, the committee members will read about the nominated athletes and each member will select one (1) student to discuss at the designated committee discussion time. A finalist will be selected at the conclusion of the committee discussion.

For each student selected as a finalist a certificate will be generated and an Outstanding Student Athlete pin will be placed in an envelope and placed in the staff's or coach's mailbox. Jackie Koehn will be in charge of printing the certificate, packaging the certificate, pin, and free sandwich coupon which is then placed in the staff's or coach's mailbox. It is our desire that the staff or coach will recognize the finalist during class or at team practice. In addition, the finalist will be listed on the Boosters' website, their name placed on the Student Athlete of the Week chart, and their name submitted to be read during the school's announcements. Jenni Hasemann will mail sure that the student is listed on the website, placed on the chart, and their name submitted to be included in the announcements.

Nomination forms should be emailed to Dameron Jones at dameroncooks@gmail.com each Monday by 5:00 PM. All nominations received by Dameron will be immediately forwarded to the Committee for consideration.

The Committee will select the Student Athlete of the Week finalists by Wednesday at 12:00 noon.

The Committee will have a discussion of the students on Tuesdays at 9:00 PM. Each Committee member may email their top choice, one (1) student, to all other Committee member so that they will have time to evaluate the candidates.