

# *Kennedy High School*

## *Hall of Fame Selection Process and Criteria*

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*John F. Kennedy High School / 1901 Randolph Road, Silver Spring, MD 20902 / 240-740-0106*  
*www.montgomeryschoolsmd.org/schools/kennedyhs/halloffame*

### **SELECTION PROCESS**

All former John F. Kennedy High School students, staff members, and community supporters are eligible for selection into the JFKHS Alumni Hall of Fame. Starting in the 2017-18 school year, the Kennedy Hall of Fame will induct new members annually. Once nominated, nominees do not need to be re-nominated for the following year, but individuals are welcome to submit new information.

A candidate will be inducted when the majority of selection committee members vote for induction. Selection criteria for each group is listed below.

#### Eligibility for Alumni

- Superior accomplishments as a student at JFKHS (academic, athletic, extracurricular, service, etc.).
- Graduated from JFKHS five years prior to the year of their nomination.
- Continuing excellence at the collegiate, national, amateur, or professional sporting levels.
- Notable community contributions
- Exemplified characteristics of integrity and citizenship, before and after graduation.

#### Eligibility for Staff

- Teachers, program coordinators, coaches, administrators, and support staff members are immediately eligible upon retirement.
- Significant contributions made to the overall school.

#### Eligibility for Community Members

- Significant contributions to the Kennedy High School.

### **NOMINATION PROCESS**

Candidates may be nominated anytime. The virtual nomination form is available on the Hall of Fame page of our website. In order for a candidate to be nominated, the entire form must be completed.

The process works as follows:

1. The deadline each year for nominations is September 1<sup>st</sup>.
2. The selection committee meets throughout the late-summer and fall; nominees are discussed and voting takes place in October.
3. Candidates receiving the majority of committee votes will be inducted in winter of the same school year (usually in February).
4. Nominees who are not selected for induction will be kept active in subsequent years unless it is determined by the committee that they are to be eliminated from future consideration.
5. All nominees whose nominations are retained will automatically be resubmitted for review and voting the following year.
6. Candidates who have been eliminated from the nomination pool will not be considered in following years.
7. All nominees will be notified of the committee's decision by email or by phone in November.

If you have questions about the criteria or the nominating process, contact Ms. Jennifer Lyons at Kennedy High School (1901 Randolph Road, Silver Spring, MD 20902) at 240-740-0106 or by email at

[Jennifer.Lyons@mcpsmd.org](mailto:Jennifer.Lyons@mcpsmd.org).