




# College Application Checklist

## Important Links:

-  Titans College Application Process Handbook
- [Naviance College Search Tutorial Video](#)

### **Finalize list of colleges**

- Review deadlines and application requirements through Naviance.
  - Test optional
  - Letters of recommendation
  - Common App or different app
  - Deadlines
    - Early Decision/Early Action
    - Regular Decision
    - Rolling Admission

### **Complete Naviance Self-Reflection Survey:**

<https://student.naviance.com/about-me/surveys>

### **Create Common Application:** <https://www.commonapp.>

- **Match Common APP with Naviance Video Tutorial:**  
<https://www.screencast.com/t/gxEQkElyo1>

### **Submit Transcript Request Form:** [Einstein Transcript Request Form](#)

**MUST BE SUBMITTED 30 DAYS PRIOR TO DEADLINE!**

#### EXAMPLE:

- Early Action/Early Decision: November 1 - **by Sep 30.**
- Regular Decision: January 15 - **by December 14.**

### **Request teacher recommendations.**

- **REMEMBER TO REQUEST VIA NAVIANCE!!!**
  - Click **Colleges Tab** (Top Right)
  - Select **Apply to College** then click **Letters of Recommendation**
  - Click **Add Request** for each teacher recommendation request

### **Complete FAFSA application:** <https://studentaid.gov/>

- Reach out to **Ms. Moloney-Johnson** about upcoming deadlines and workshops:  
