

This e-mail message has been approved for distribution by Dr. Kimberly A. Statham, deputy superintendent of school support and improvement. No hard copy will be provided.


ACTION REQUIRED

Office of School Support and Improvement
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

August 9, 2018

MEMORANDUM

To: All Principals

From: Kimberly A. Statham  Deputy Superintendent

Subject: ACTION—The George B. Thomas, Sr. Learning Academy, Inc. Saturday School Fiscal Year 2018–2019

Summary

- The beginning of this school year provides an opportunity for schools and The George B. Thomas, Sr. Learning Academy, Inc., to continue working in partnership and address the academic needs of students. Last year, 3,105 students received support through this partnership.
- The opening day and orientation for students and parents/guardians will take place on Saturday, September 15, 2018, at all Saturday School sites from 8:30–11:00 a.m.
- Students can enroll at any of the 12 Saturday School sites. **Parents/guardians can register** their child either online at www.saturdayschool.org or in person at the Saturday School site the student will attend. Registration forms for the program will be sent to schools this month. Please share these forms with parents/guardians and students who may benefit from the support provided in this program.
- There is a **one-time registration fee of \$85** (non-FARMS) and \$40 (FARMS) with no monthly tuition or additional fees to attend Saturday School. A **payment plan option** is available. Families in need of financial assistance may request in writing to the Saturday School site center director a waiver of the registration fee.
- Registration forms in English (Attachment A) and Spanish (Attachment B) and flyers (Attachment C) are attached for you to make copies.
- Another service available to secondary students is the **Saturday School/Aristotle Circle Peer Tutors (AC Peer Tutors) partnership**. This partnership provides support in mathematics, from Pre-Algebra (middle school math) through AP Calculus for middle and high school students registered in Saturday School. AC Peer Tutors matches high achieving, local high school students who are carefully screened to serve as effective tutors and role models for other students. The program is offered at all 12 Saturday School sites from 8:30–11:00 a.m. **There**

is an additional fee of \$25 for a 30-minute session (\$40 for a 60-minute session). Additional information can be found on the Saturday School website previously listed.

Action

- Please include these registration forms and flyers in your first week take home folders.
- Include information about Saturday School in your school and principals newsletters, on your school's website, in PT(S)A, on school message boards, in Connect-ED messages, and in other correspondences.
- Refer to the attached Saturday School 1st Semester Review Process (Attachment D) on key tasks that will be helpful in promoting this intervention and support to your parents/guardians and students.

Questions

- Contact Mrs. Khadija F. Barkley, executive director, George B. Thomas, Sr. Learning Academy, at 301-287-8980, or via e-mail, Khadija_F_Barkley@mcpsmd.org.

Thank you for your continued support of the Saturday School. Please continue to encourage more of your students to enroll for the second nine-week period.

KAS:emh

Attachments

Copy to:

Executive Staff

Mrs. Barkley

Dr. T. Boddy

Dr. Crews

Mr. Neff

Parent Community Coordinators

Pupil Personnel Workers

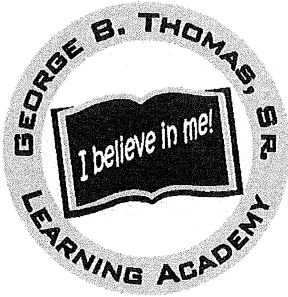
Resource Counselors

School Administrative Secretaries

Dr. Stanislaus

Mr. Koutsos

Mr. Lloyd



The George B. Thomas, Sr. Learning Academy, Inc.

Saturday School

2018-19 STUDENT REGISTRATION FORM

Register now for the 2018-19 school year! A registration fee of **\$40 for students receiving Free and Reduced-price Meal Services (FARMS) and \$85 for non-FARMS** is required in order to register. Cash, checks or money orders are accepted. You may also register online at www.saturdayschool.org.

I WOULD LIKE TO ENROLL MY CHILD IN THE SATURDAY SCHOOL CENTER AT:

MONTGOMERY BLAIR HS GAITHERSBURG HS MAGRUDER HS SPRINGBROOK HS
 CLARKSBURG HS JOHN F. KENNEDY HS PAINT BRANCH HS WATKINS MILL HS
 ALBERT EINSTEIN HS NORTHWEST HS ROCKVILLE HS WHEATON HS

STUDENT NAME:		HOME PHONE:	
		HOME SCHOOL:	
MCPS STUDENT ID NUMBER (REQUIRED):		MALE	FEMALE
		GRADE:	
		DATE OF BIRTH:	
ENROLLMENT DATE:		HOMEROOM TEACHER/COUNSELOR NAME:	
STUDENT RACE: (PLEASE CIRCLE)		HAS THIS CHILD ATTENDED THE SATURDAY SCHOOL BEFORE? YES NO	
AMERICAN INDIAN OR ALASKAN NATIVE ASIAN WHITE BLACK OR AFRICAN AMERICAN HISPANIC/LATINO NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER TWO OR MORE RACES		IF YES, FOR HOW MANY YEARS? _____	
PARENT NAME:		PARENT'S CELL PHONE:	
		PARENT'S WORK PHONE:	
PARENT'S E-MAIL ADDRESS:		EMERGENCY CONTACT PHONE NUMBER (IF DIFFERENT):	
STREET ADDRESS: _____		CITY: _____	
_____		STATE & ZIP: _____	

Please notify the Center Director if you would like our staff to know about any learning needs, medical conditions, food allergies, or 504 accommodations that are needed for your child.

PARENTAL CONSENT

I give permission / do not give permission (circle one) to the George B. Thomas, Sr. Learning Academy (the "Learning Academy") and Montgomery County Public Schools ("MCPS") to share information about my child as described below for program planning and to evaluate the effectiveness of the Saturday School.

The Learning Academy will share the following information about your child with MCPS:

- Student name; Student ID number; Student birthdate; Saturday School site; Saturday School attendance.

For program planning, MCPS will share the following information from your child's student record with the Learning Academy:

- Selection for honor roll, or a higher designation, and academic assessments (such as MAP-R and MAP-M scores).

For evaluation, MCPS will match student information from the Learning Academy with grades and assessment scores from student records. MCPS will then remove all references to student name and student ID number to evaluate the impact of the Saturday School on improving students' academic outcomes.

The results of MCPS' evaluation will be reported to the Learning Academy in summary fashion, with no individual students identified.

The Learning Academy and MCPS will not share your child's personal information with others and will take steps to safeguard the information at all times.

I give permission / do not give permission (circle one) for my child to be included in any photographs taken or videos made of the Saturday School to be used in the Learning Academy's marketing materials.

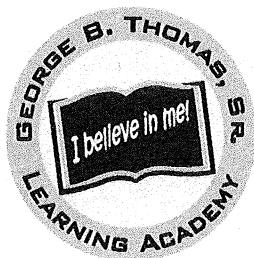
Parent/Guardian Signature _____ Date _____

Withholding consent does not affect your child's participation in Saturday School

Is your family eligible for Free and Reduced-price Meals System (FARMS)? YES NO

Can you help pay the registration fee for a child who cannot afford it? YES NO AMOUNT \$ _____

TOTAL PAID BY: CASH _____ CHECK _____ / _____ MONEY ORDER _____ / _____
Amount Check Number/Amount MO Number/Amount


THE GEORGE B. THOMAS, SR. LEARNING ACADEMY, INC.

La Escuela de los Sabados

FORMULARIO DE PRE-INSCRIPCIÓN DE ESTUDIANTES 2018-19

Matricule a su hijo a través de www.saturdayschool.org, o en cualquiera de los centros de Escuela de Sábados. La matrícula es de \$40 para los estudiantes que reciben comida gratis o a precio reducido (FARMS*), y de \$85 para los que no reciben este beneficio. Si fuera necesario, los padres pueden solicitar un plan de pago al momento de la matrícula. Se acepta dinero en efectivo o 'money orders' si efectúa la matrícula en cualquiera de los centros. Para la matrícula en línea, se acepta PayPal y las tarjetas Visa y MasterCard. Quiero Matricular A Mi Hijo/A En El:

MONTGOMERY BLAIR HS GAITHERSBURG HS MAGRUDER HS SPRINGBROOK HS
 CLARKSBURG HS JOHN F. KENNEDY HS PAINT BRANCH HS WATKINS MILL HS
 ALBERT EINSTEIN HS NORTHWEST HS ROCKVILLE HS WHEATON HS

NOMBRE DEL ESTUDIANTE:	TELEFONO DE LA CASA:		
	ESCUELA LOCAL:		
NUMERO ESTUDIANTIL DE MCPS (SE REQUIERE) (REQUIRED): _____	HOMBRE	MUJER	GRADO:
	FECHA DE NACIMIENTO:		
NOMBRE DEL MAESTRO O CONSEJERO:	¿SU HIJO/A ASISTIDO A LA ESCUELA DE LOS SABADOS ANTERIORMENTE? SI NO		
	EN CASO POSITIVO, ¿CUANTOS ANOS TIENE EL/ELLA ASISTIENDO AL PROGRAMA? _____		
RAZA/ETNICIDAD: (POR FAVOR, SELECCIONE UNA:) INDIO AMERICANO O NATIVO DE ALASKA ASIATICO BLANCO AFRO-AMERICANO HISPANO/LATINO NATIVO DE HAWAI/O ISLAS DEL PACIFICO DOS O MAS RAZAS	CELULAR DE PADRE/MADRE:		
	TELEFONO DEL TRABAJO DE PADRE/MADRE:		
NOMBRE DE PADRE/MADRE:	ELEFONO DE EMERGENCIA: (SI ES DISTINTA A LOS OTROS YA ANOTADOS):		
	DIRECCIÓN DE CORREO ELECTRÓNICO DE LOS PADRES:		
DIRECCIÓN: _____	CIUDAD: _____		
CALLE: _____	ESTADO Y CODIGO POSTAL: _____		

Por favor notifique al director del centro si usted desea que nuestro personal conozca las necesidades de aprendizaje, condiciones médicas, alergias a los alimentos, o plan 504 de su hijo.

CONSENTIMIENTO PATERNO Doy permiso / no doy permiso (marque uno) a la Escuela de Aprendizaje de George B. Thomas y las Escuelas Públicas del Condado de Montgomery ("MCPS") para compartir la información sobre mi hijo que está a continuación, para planificación del programa y para evaluar la efectividad de la Escuela del Sábado. La Academia de Aprendizaje compartirá la siguiente información sobre su hijo con MCPS: Nombre del estudiante; Número de identificación del estudiante; Fecha de nacimiento; Escuela del sábado; Asistencia a la escuela el sábado. Para la planificación del programa, MCPS compartirá la siguiente información del expediente del estudiante de su hijo con la Academia de Aprendizaje: Selección para la lista de honor, o una designación más alta, y evaluaciones académicas (como puntajes MAP-R y MAP-M). Para la evaluación, MCPS emparejara la información de los estudiantes de la Academia de Aprendizaje con calificaciones y puntajes de evaluación de los registros de los estudiantes. MCPS luego eliminará todas las referencias al nombre del estudiante y al número de identificación del estudiante para evaluar el impacto de la Escuela del Sábado en la mejora de los resultados académicos de los estudiantes. Los resultados de la evaluación de MCPS serán reportados a la Academia de Aprendizaje de manera resumida, sin identificar a los estudiantes individuales. La Academia de Aprendizaje y MCPS no compartirán la información personal de su hijo con otras personas y tomarán medidas para proteger la información en todo momento. Yo doy permiso / no doy permiso (marque uno) para que mi hijo / sea incluido en cualquier fotografía tomada o videos hechos de la Escuela del Sábado para ser utilizados en los materiales de marketing de la Academia de Aprendizaje.

Firma del padre / tutor _____ Fecha _____

La renuncia al consentimiento no afecta la participación de su hijo en la Escuela del Sábado

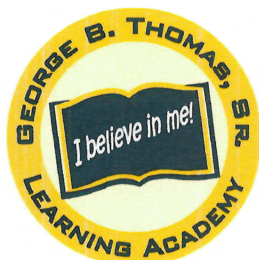
¿Su familia es elegible para comidas a precio reducido o gratis? SI NO

¿Usted necesita plan de pago para ayudar con el costo de matrícula? SI NO

¿Puedes ayudar a pagar la cuota de inscripción para un niño que no puede pagarla? SI NO

Cantidad \$ _____ FEE PAID BY: CASH _____ CHECK _____ / _____ MONEY ORDER _____ / _____

Join the fun at Saturday School



www.saturdayschool.org

Saturday School provides academic tutoring and instruction with certified teachers in a nurturing and supportive environment

- Saturday mornings from 8:30 to 11:00 a.m.
 - Breakfast is provided at 8:00 a.m. at all centers
- For Montgomery County students in Grades 1 through 12
 - Kindergarten at Paint Branch, Watkins Mill and Wheaton Centers
- Curriculum is aligned with that of Montgomery County Public Schools
 - Grades Kindergarten through 8 focus on reading, language arts and math
 - Grades 9 through 12 focus on core subjects (English and Math); support for High School Assessments; SAT/ACT support
- College and career readiness is emphasized

Registration is Easy!

Register online at www.saturdayschool.org or at any of the 12 Saturday School centers. Registration is held on September 15, however, students may register any day that Saturday School is in session.

SEPTEMBER 15

**OPENING CEREMONIES / REGISTRATION & ORIENTATION
FOR PARENTS & STUDENTS**

At all Saturday School Centers from 8:30 to 11:00 a.m.

A registration fee is required: \$40 for students receiving Free and Reduced-price Meal Services (FARMS) and \$85 for non-FARMS. If needed, parents may request a payment plan at registration.

For registering at the centers, cash, checks or money orders are accepted. For online registration, PayPal, Visa and MasterCard are accepted.

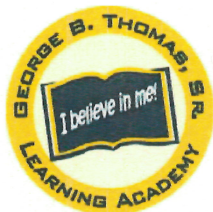
12 LOCATIONS

- BLAIR HS
- CLARKSBURG HS
- EINSTEIN HS
- GAITHERSBURG HS
- KENNEDY HS
- MAGRUDER HS
- NORTHWEST HS
- PAINT BRANCH HS
- ROCKVILLE HS
- SPRINGBROOK HS
- WATKINS MILL HS
- WHEATON HS

Transportation is provided at Blair, Clarksburg, Gaithersburg, Kennedy, Magruder, Springbrook and Wheaton Centers

**For more information call 301-287-8980.
See Saturday School calendar online at www.saturdayschool.org**

Join the fun at Saturday School



www.saturdayschool



La Escuela de los Sábados proporciona tutoría e instrucción académica con maestros certificados en un ambiente estimulante y propicio

- Los sábados por la mañana, de 8:30 a 11:00 a.m.
 - Se sirve desayuno a las 8:00 a.m. en todos los centros
- Para estudiantes del Condado de Montgomery en los Grados del 1 al 12
 - Kindergarten en los Centros de Paint Branch, Watkins Mill y Wheaton
- El curriculum está alineado con el de Montgomery County Public Schools
 - Los grados de Kindergarten al 8 se enfocan en la lectura, artes del lenguaje y matemáticas. Los grados 9 a 12 se enfocan en materias básicas (inglés y matemáticas); apoyo para Evaluaciones de Escuela Secundaria; apoyo para las pruebas SAT/ACT
- Se enfatiza la preparación para la universidad y las carreras

¡La inscripción es fácil!

Inscríbase en línea en www.saturdayschool.org o en cualquiera de los 12 centros de la Escuela de los Sábados. La inscripción se realiza el 15 de septiembre; sin embargo, los estudiantes pueden inscribirse cualquier día que la Escuela de los Sábados esté en sesión.

15 de septiembre

Ceremonias de Apertura / Inscripción y Orientación para Padres y Estudiantes

En todos los Centros de la Escuela de los Sábados, de 8:30 a 11:00 a.m.

Se exige una cuota de inscripción: \$40 para los estudiantes que reciben Servicios de Comidas Gratis o a Precio Reducido (Free and Reduced-price Meals—FARMS) y \$ 85 para estudiantes que no reciben servicios FARMS. De ser necesario, los padres pueden solicitar un plan de pago al momento de la inscripción.

Para las inscripciones en los centros, se acepta pago en efectivo, con cheque o con giro postal. Para las inscripciones en línea, se aceptan pagos con PayPal, Visa y MasterCard.

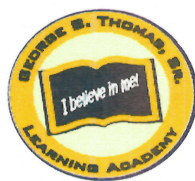
12 UBICACIONES

- Blair HS
- Clarksburg HS
- Einstein HS
- Gaithersburg HS
- Kennedy HS
- Magruder HS
- Northwest HS
- Paint Branch HS
- Rockville HS
- Springbrook HS
- Watkins Mill HS
- Wheaton HS

Se ofrece transporte en los Centros de Blair, Clarksburg, Gaithersburg, Kennedy, Magruder, Springbrook y Wheaton

Para más información, llame al 301-287-8980.

Vea el calendario de la Escuela de los Sábados en línea en www.saturdayschool.org



Saturday School

1st Semester Review Process

The George B. Thomas, Sr. Learning Academy relies on principals and other school staff to help implement the Saturday School program in their cluster. The most successful Saturday School centers are in clusters where principals are actively involved with the program—from before the centers open in the fall until closing ceremonies in the spring. The activities listed below are the key tasks that the Saturday School asks principals to accomplish during the first semester. We hope that by organizing these tasks by month, it will make what is expected a little easier. Please share this with your administrative team to get them involved with the program. Thank you for your ongoing leadership and support!

July–August

- Ensure that Saturday School registration materials have arrived at the school and arrangements have been made for timely distribution and mailing to parents.
- Brief the school administrative team about Saturday School and make sure everyone knows how to access information about the program.
- Provide school counselors and teachers with program information and encourage them to inform students and their parents.
- Include Saturday School information in the New Parent Packet and Student Registration Packet.

September–October

- Include information about Saturday School in the school and principal newsletters, on your school's Website, in PTA bulletins, on school message boards, in Connect Ed messages, and in other correspondences.
- Contact Saturday School Center Director from your school site during the first semester.
- Create a link to the Saturday School Website (www.saturdayschool.org) from your school's Web site.
- Assist in recruiting tutors (certified teachers) and volunteers for the program through outreach and communication activities.
- Provide newly enrolled students/parents with information about the mission and benefits of Saturday School.
- Train the main office staff in how to answer parents' questions about Saturday School or to direct them to someone who can.
- Develop and implement a process for regular communication between the Saturday School center director and key school staff, such as the AP and/or school counselor.
- Be aware of which students from your school are enrolled in Saturday School and implement strategies to increase participation of students in the program. (*Saturday School enrollment data is sent to principals monthly.*)
- Attend Saturday School Opening Ceremony at your center site and encourage your staff to attend as well.
- Provide information about Saturday School to the PTA and Parent Council to ensure that they are aware of the academic support that is available for their children.
- Include Saturday School as a strategy in the School Improvement Plan.
- Ensure that the school counselor and other staff members are aware that middle and high school students can receive SSL hours when they volunteer as tutors in Saturday School, and that seniors who volunteer are eligible to apply for the George B. Thomas, Sr. Learning Academy High Achievement Scholarship.
- Ensure that the school counselor and other staff members are aware that AC Peer Tutors is an option for math support through Saturday School.
- Refer to www.saturdayschool.org to view the Principals Q&A.

November–January

- Ensure that teachers and counselors know which students from your school are enrolled in Saturday School.
- Communicate with parents and students to remind them that Saturday School operates all year (September–May) and students can enroll at any time throughout the year.
- Review Saturday School enrollment report for your school on a regular basis and continue to identify students who would benefit from the program and encourage them to participate.