

Student Service Learning: An Overview for 5th-Graders



#MCPSServes
#BeWell365
@mcp volunteers





Lesson Objectives

All Grade 5 students will review and/or learn:

- The definition of Student Service Learning (SSL)
- The state of Maryland and MCPS requirements for SSL
- How to earn SSL hours
- An overview of the MCPS SSL Program
 - Awards
 - Forms
 - Resources
 - Webpages

What is the definition of SSL?

Helping and caring for a community



Hands-on learning



Character and social development

A State Graduation Requirement

Student Service Learning

BeWell365 Essential:
Character Development
and Empathy



What are the different types of service?

01

DIRECT

- Face-to-face with the recipients of their service
- Ex. tutoring, visiting children in hospitals, and serving at soup kitchens

02

INDIRECT

- Service without face-to-face contact with the recipient, channeling resources to help alleviate a problem
- Ex. food & clothing drives; thons or fundraisers; environmental projects

03

ADVOCACY

- Educating others about a particular issue to eliminate the cause of a particular problem
- Ex. writing letters to legislators or editors; preparing and displaying posters, plays, or other educational materials for others

What are the required phases of SSL?

01

PREPARATION

- Gain knowledge and skills needed for service
- Learn about the community and the importance of active citizenry

02

ACTION

- Meet a recognized need in the community
- Develop student responsibility

03

REFLECTION

- Reflect throughout the service-learning experience
- Engage in thoughtful contemplation and evaluation

What are the Student Requirements for SSL?



- ✓ MCPS students must complete **75 SSL hours** for graduation
- ✓ MCPS students may begin to earn SSL hours the summer after completing grade 5
- ✓ Students continue to earn hours throughout **middle and high school**

How do students earn 75 SSL hours?

Specific Academic Courses

- **Grade 6 Science** (10 hours)
- **Grade 7 English** (10 hours)
- **Grade 8 Social Studies** (10 hours)
- **High School Class – National, State, and Local (NSL) Government** (15 hours)

45 Total Hours for In-School Classes

Non-Profit Agencies

- Approved SSL opportunities with **MCPS SSL Organizations** through the Montgomery County Volunteer Center (MCVC) website
- Submit **MCPS Form 560-50** for approval to serve with a non-profit agency that is not an MCPS SSL organization (<https://bit.ly/SSLPreApproval>)

30 Total Hours from Outside of School

All Community SSL Activities Must be Pre-Approved

Listed as pre-approved on the Montgomery County Volunteer Center website, www.montgomeryserves.org

Organizations and opportunities that meet MCPS SSL guidelines are identified with a graduation cap icon. Hours from these organizations are approved.




Pre-approved with MCPS Form 560-50 confirmed in advance by the SSL coordinator
<https://bit.ly/SSLPreApproval>

All community SSL activities are:

- During lunch or outside of the school day
- For a non-profit agency
- Not religious in nature
- In a public place
- Supervised (not by a parent or relative)
- For volunteer only (not paid)
- For no more than 8 hours in a day

Pre-Approved Virtual/Remote MCPS SSL Opportunities Offered Until the End of the 2021-2022 School Year

Pre-Approved Virtual/Remote SSL activities must be:

- completed under the sponsorship of a nonprofit representative
- posted on www.montgomeryserves.org and tagged with the blue MCPS SSL banner and graduation cap icon 
- completed through the summer of 2021 and until the end of the 2021-2022 school year

MCPS SSL Guidelines for Virtual/Remote Service can be found at:


<https://bit.ly/VirtualSSLGuidelines>

MCPS SSL Virtual Opportunities: <https://bit.ly/VirtualSSL2020>

MCPS Form 560-51: SSL Activity Verification Form

<https://bit.ly/SSLReflection>

- Students and Supervisors must complete the form.
- Students will submit the form to their [middle school SSL Coordinator](#).
- Summer SSL hours can be turned in at the start of the following school year.



MCPS
CLEAR FORM

Student Service Learning Activity Verification

Office of Student and Family Support and Engagement
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland 20850

MCPS Form 560-51
August 2018

STUDENT INSTRUCTIONS: Complete Sections I and III of this form legibly in blue or black ink. The nonprofit tax exempt organization completes Section II. Documentation of all service is due to the school-based SSL coordinator according to specific timelines. In order to be reflected on the student's report card each semester, students must submit MCPS Form 560-51, Student Service Learning Activity Verification Form, to the school SSL coordinator by the following recommended dates:

Service completed during the summer—**Recommended by Last Friday in September**
 Service completed during the summer and 1st semester—**Recommended by First Friday in January**
 Service completed during the summer, 1st semester, and 2nd semester to be recognized in the Certificate of Meritorious Service (high school seniors) or the Superintendent's SSL Award (middle school)—**Recommended by First Friday in April**
 Service completed during the summer, 1st semester, and 2nd semester—**REQUIRED by First Friday in June**

All SSL Forms for service completed any time during the current school year, including the summer before the current school year, are **REQUIRED** to be submitted to the school SSL coordinator no later than the **first Friday in June**.

SECTION I. STUDENT INFORMATION—To be completed by the student prior to review from the nonprofit tax exempt organization.

Student's Name _____ MCPS ID _____ Grade _____

School -- Choose One -- First Period Teacher _____

E-mail _____

Parent/Guardian Name _____ Phone: Home or Cell _____ Other _____

SECTION II. NONPROFIT, TAX EXEMPT ORGANIZATION INFORMATION—To be completed by the supervisor after the phases of preparation and action have occurred.

Organization _____ Federal Employer Identification # _____ Phone _____

Address _____ E-mail _____

Describe Activity (performed) _____

Service Record

Date from	Date To	# Days of Service	# Hours Per Day (8 in a 24 hour period maximum)	Total # Hours Completed (Award 1 SSL hour for every hour of service)

Supervisor Name (print) _____ Title _____

Supervisor Signature _____ Date ____/____/____

SECTION III. STUDENT REFLECTION—Think about your SSL activity. Review the Maryland Seven Best Practices of Service-Learning www.montgomeryschoolsmd.org/departments/ssl/pages/bestpractices.aspx and respond to the following questions in a written paragraph below.

- What did you do?
- What need did your service address?
- Who benefited from your service?
- What did you learn about yourself?
- How was this experience connected to something you learned in a class at school? (For example, English, Mathematics, Science, Social Studies, Arts, Physical Education, Health, Foreign Language, etc.)

Note: This reflection will be reviewed by the MCPS SSL coordinator and returned to the student if not complete.

Parent/Guardian Name (print) _____

Signature _____ Date ____/____/____

MCPS SSL COORDINATOR USE ONLY

Check if automatic hours are attached to this activity as a result of course instruction.

Verification form submitted to coordinator Date ____/____/____

Hours earned previously _____ + Hours for this activity _____ = Total hours including activity _____ Date ____/____/____

MCPS Form 560-50: Individual SSL Request

<https://bit.ly/SSLPreApproval>

- Used to obtain pre-approval prior to service with an organization not listed on www.montgomeryserves.org
- Submit to ssl@mcpsmd.org during the summer and the school SSL Coordinator during the school year

Individual Student Service Learning (SSL) Request

Student Leadership Office
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland 20850

See Maryland Student Service-Learning Guidelines
<http://marylandpublicschools.org/programs/pages/service-learning/index.aspx>

MCPS Form 560-50
August 2018
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STUDENT INSTRUCTIONS: This form is for students to pursue a Student Service Learning (SSL) opportunity that is **not** identified on the Montgomery County Volunteer Center (MCVC) website. The names of nonprofit, tax-exempt organizations that have certified compliance with MCPS Guidelines for SSL can be found on www.montgomeryserves.org. Students should be familiar with the Seven Best Practices of Student Service Learning (see page 13 of the MCPS Student Service Learning (SSL) 2018-2019 Guide for Students and Families) www.montgomeryschoolsmd.org/departments/ssl/pages/bestpractices.aspx. Students should complete this form by typing into this interactive form, or print legibly in blue or black ink, obtain parent/guardian approval, and submit it to their school-based SSL coordinator at least 2 weeks prior to starting the SSL activity.

STUDENT FOLLOW UP (if activity meets MCPS Guidelines for SSL after review by the MCPS SSL coordinator—see page 2 of the MCPS SSL Guide for Students and Families): Documentation of all service is due to the school-based SSL coordinator must be completed on MCPS Form 560-51, Student Service Learning Activity Form, by the recommended or REQUIRED dates below; (please note that all SSL hours are available on the myMCPS student portal after they have been verified by the school-based SSL coordinator. In order for the SSL hours to be reflected on the student's report card, the "recommended" dates below must be met.)

Service completed during the summer—**Recommended by Last Friday in September**
Service completed during the summer and 1st semester—**Recommended by First Friday in January**
Service completed during the summer, 1st semester, and 2nd semester to be recognized for the Certificate of Meritorious Service (high school seniors) or the Superintendent's SSL Award (middle schools)—**Recommended by First Friday in April**
Service completed during the summer, 1st semester, and 2nd semester—**REQUIRED by First Friday in June**

ALL SSL Forms for service completed any time during the current school year, including the summer before the current school year, are **REQUIRED** to be submitted to the school SSL coordinator **no later than the first Friday in June**.

STUDENT INFORMATION—To be completed by the student at least 2 weeks prior to beginning the volunteer activity.

Student Name (Last, First, Middle) _____ Student ID _____ Grade _____

School -- Choose One -- _____ First Period Teacher _____

E-mail _____

Parent/Guardian Name _____ Phone: Home or Cell _____ Other _____

Name of nonprofit, tax-exempt organization that is NOT listed as MCPS SSL (those nonprofit organizations who have certified compliance with MCPS Guidelines for SSL) on the MCVC website, and student is requesting to volunteer with: _____

Name of nonprofit supervisor: _____

Service activities to be done include (please provide a detailed description of the volunteer service/activity you will be doing with this organization):

Proposed dates of service: From ___/___/___ To ___/___/___ (Maximum 1 school year)

Student Signature _____ Date ___/___/___

GUIDELINES FOR STUDENT SERVICE LEARNING (SSL)

This form must be completed and submitted to the school SSL coordinator PRIOR to the student beginning a volunteer opportunity for which SSL hours are desired with an organization that is not identified on the current list of nonprofit organizations that have certified compliance with Montgomery County Public Schools (MCPS) Guidelines for SSL. This list can be found on the MCVC website at www.montgomeryserves.org. Please allow 2 weeks for the SSL Coordinator to review this request. The following guidelines must be met by the nonprofit, tax-exempt organization named on this form in order for the student noted on this form to participate in an SSL activity with this nonprofit, tax-exempt organization.

Supervision	Provide ongoing supervision for MCPS students either directly or through appropriately authorized designees.
Expectations	Advise students of the need that will be addressed by this service, overall expectations, and safety information.
Activities for which MCPS students MAY NOT earn SSL hours	<ul style="list-style-type: none">• Door-to-door distribution or neighborhood canvassing of any kind;• Service supervised by parent or relative;• Service without sponsorship of an approved nonprofit, tax-exempt organization;• Service of a religious nature where the chief purpose is to convert others to a particular religious or spiritual view and/or which denigrates the religious or spiritual views of others;• Service of a religious nature where the chief purpose is to help prepare and/or participate in the performance of a religious service or religious education activity;• Service supervised by an individual who is younger than 18 years of age;• Service performed on private property or in a private residence/home (unless specifically approved by the MCPS SSL coordinator);• Service that replaces a paid staff worker of the participating agency;• Service resulting in financial or other compensation.

DISTRIBUTION: Copy 1/School-based Student Service-Learning Coordinator; Copy 2/Student

What is the goal? 75 SSL Hours



Check off a
graduation
requirement early



Earn
Superintendent's
SSL Award in
Middle School



Earn the Certificate of Meritorious Service and a purple tassel if you earn 260 SSL hours or more by the end of your HS senior year!

MCPS SSL Program Resources

BeWell365 Essential:
Character Education
and Empathy



MCPS SSL Program Overview



Montgomery County Public Schools (MCPS)
Student Service Learning (SSL) Program



What is SSL?

- ▶ Student Service Learning is a state graduation requirement for all students between grades 6-12.
- ▶ Students learn from volunteering and providing meaningful service to the community.
- ▶ Service learning promotes civic knowledge, civic engagement, academic success, and character and social development in students.
- ▶ MCPS has a brief video that shares all of this information in a fun format with included examples of SSL projects. Check it out! <http://bit.ly/mcpssslvideo>

MD state and MCPS requirements

- ▶ All Maryland and MCPS students will earn 75 SSL hours for graduation.
- ▶ MCPS students may begin to work on this graduation requirement the **summer after completing Grade 5**. They can continue to earn hours throughout high school.
- ▶ Students who enroll in MCPS after Grade 6 will have their required number of hours pro-rated.

How do MCPS Students earn SSL Hours?

Students can earn their 75 SSL hours required for graduation in two ways:

Available in:

- [Amharic](#)
- [Chinese](#)
- [English](#)
- [French](#)
- [Korean](#)
- [Spanish](#)
- [Vietnamese](#)

MCPS SSL Search Tips for MCVV

Searching the Montgomery County Volunteer Center (MCVC) Website



[Searching for MCPS SSL Opportunities](#)

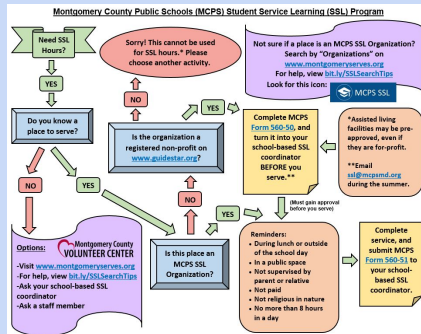
Step 1: Click "MCPS SSL" under "Search By" in the red search box at the top.

Step 2: Use the Search Tools to search and/or filter opportunities:

Available in:

- [Amharic](#)
- [Chinese](#)
- [English](#)
- [French](#)
- [Korean](#)
- [Spanish](#)
- [Vietnamese](#)

MCPS SSL Flowchart



Available in:

- [Amharic](#)
- [Chinese](#)
- [English](#)
- [French](#)
- [Korean](#)
- [Spanish](#)
- [Vietnamese](#)

Interactive Flowchart:

bit.ly/SSLLiveFlowchart

MCPS SSL in Action Video



Helpful Quick Links for Students

Overview of SSL Program and Forms	<u>https://bit.ly/5thGradeSSLOverview2020</u>
All Nonprofit-Hosted Opportunities	<u>https://bit.ly/SSLopportunities</u>
Nonprofit-hosted Virtual/Remote Opps	<u>https://bit.ly/VirtualSSL2020</u>
Guidelines for Virtual/Remote Service	<u>https://bit.ly/VirtualSSLGuidelines</u>
Checking SSL on Student/ParentVUE	<u>https://bit.ly/SSLonVUE</u>
Interactive Flowchart for SSL Process	<u>https://bit.ly/SSLLiveFlowchart</u>

How to Check SSL Hours on Student/ParentVUE



Course History

The course history page displays graduation progress, test requirements, and SSL hours earned

Service Learning Hours Earned

Toggle on "Detail" to see full Service Learning Details.

After students submit SSL verification forms, students will be able to view the full details of their SSL record on Student/ParentVUE. For step-by-step directions, please go to <https://bit.ly/SSLonVUE>

June 17, 2021

**5th-Grade students
can begin earning
SSL hours on the
first day of summer!**

Look for SSL

Opportunities:

**Montgomery County
Volunteer Center Website**

www.montgomeryserves.org

<https://bit.ly/SSLOpportunities>

<https://bit.ly/VirtualSSL2020>

MCPS SSL Webpage

www.mcps-ssl.org