

agenda

Staff Training Subcommittee

December 3, 2014

1:00 p.m. to 4:00 p.m.

CESC Room 100 Conference Room

- Meeting called by: Arronza LaBatt and Elizabeth Rathbone
- Requested Attendees: Deb Berner, Debbie Feinstein, Terry Fisher Thompson, Thomas Grazio, Timothy Hagan, Jacqueline Khelawan, Arronza LaBatt, Lisa Merkin, Elizabeth Rathbone, Kimberly Rogers, Ryan Wechsler
- Please review: Shared Google Drive documents and current MCPS child abuse reporting video
- Meeting outcomes:
- Reviewed current MCPS staff training documents and procedures
 - Reviewed and discussed non-MCPS training materials and expectations
 - Identified essential content and processes to implement in MCPS staff training
 - Developed timeline for staff member training, 2014-2016

Time	Activity	Who
1:00 p.m.–1:15 p.m.	Welcome Introductions Agenda review	Arronza and Elizabeth
1:15 p.m.–1:30 p.m.	Review charge and timeline	Arronza and Elizabeth
1:30 p.m.–2:00 p.m.	Discuss current MCPS documents and training Review exemplars	All
2:00 p.m.–3:00 p.m.	Review <i>Safe Schools</i> online training	All
3:00 p.m.–3:30 p.m.	Discuss and develop list of essential components of staff training and staff training protocols	Debbie, Ryan, and Timothy
3:30 p.m.–3:50 p.m.	Create outline for staff training and timeline	All
3:50 p.m.–4:00 p.m.	Final comments Review action items Evaluate meeting	Arronza and Elizabeth

Additional Information:

