**Child Abuse and Neglect Advisory Meeting**

**May 1, 2015**

**3:00 p.m. to 4:30 p.m.**

**Room 127, CESC**

*By the end of the meeting, we will have*:

* + - Received updates on the timeline of the work.
    - Reviewed a rough draft of the training plan.
    - Identified next steps.

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| **Time** | **Activity** | **Who** |
| 3:00–3:10  10’ | **Welcome**   * Review outcomes and agenda * Welcome new members | Ms. Deb Berner |
| 3:10-3:40  30’ | **Updates**   * Praesidium Summary Document * Protocols and Policy for Public Comments * Timeline * Clarifying questions | Ms. Berner |
| 3:40-4:25  45’ | **Training Plan**   * Clarifying questions | All |
| 4:15–4:30 | **Closing**   * Agenda Setting * Review action items * Plus/Deltas | Ms. Berner |

**Meeting Notes:**

* Members had the opportunity to review the Praesidium document and offer comments.
* Public Comment window for the Protocols and Policy closes June 8.
* Sub workgroups provided updates to the timeline; most are working on schedule with goal to have staff trained by start of school.
* Request for Quote (RFQ) on training consultant went out and was also sent to members of this group. Hope to report back at next meeting.
* Arronza shared the training plan.
* It was decided by group to not convene the May 26th meeting and reconvene on next scheduled meeting date of June10. Any items that need pre-reading will be sent out the week of May 26th.
* Follow up: resend RFQ document to Ms. Alvaro.