

MONTGOMERY COUNTY PUBLIC SCHOOLS TEACHER OF THE YEAR AWARD

AWARD OVERVIEW

The Montgomery County Public Schools Teacher of the Year Award honors a full-time pre-kindergarten through Grade 12 teacher who has a demonstrated record of high academic expectations for all students, engaging students of all backgrounds and abilities, contributing to a positive school culture, and connecting with the school community. The Montgomery County Teacher of the Year goes on to represent Montgomery County Public Schools (MCPS) as the MCPS nominee for the Maryland State Teacher of the Year award.

ELIGIBILITY CHECKLIST

The nominee:

- Is a current full-time pre-kindergarten through Grade 12 teacher in MCPS
- Has at least six full years of teaching experience, including three or more years in MCPS
- Will maintain a teaching position in MCPS throughout the 2023-2024 school year.
- Is not a previous recipient of this award (*previous nominees who did not win may be re-nominated*)
- If selected, the recipient agrees to accept the role and fulfill the obligations of the Montgomery County Public Schools Teacher of the Year

NOMINATION CHECKLIST

- Nomination Packet Cover Sheet
- Professional Biography
- Career Summary
- Evidence Supporting the Award Criteria
- Letters of Support

QUESTIONS

Contact Casey Crouse at Casey_B_Crouse@mcpsmd.org or via phone at 240-740-7012 with questions about this award.

NOMINATION DETAILS

The nomination package must include the following materials arranged in the order listed below. Submission documents must use the **Times New Roman, 12-point font**.

Nomination Cover Sheet

The cover sheet template is included in this document. The nomination cover sheet must be completed in full and include all designated signatures.

Professional Biography

A 200-word biography written to highlight the nominee's professional accomplishments.

Career summary

The summary should include:

- Complete work history – including previous positions held and dates worked
- Educational background – including degrees earned, majors and universities/colleges attended
- Honors received and/or other significant achievements

Evidence Supporting the Award Criteria

One (1) page for each of the following focus areas that explains and includes details of how the teacher:

- Communicates high academic expectations for all students
- Engages students of all backgrounds and abilities
- Contributes to a positive school culture
- Connects with the school community

Statements of Support

A maximum of four (4) statements of support detailing why this teacher should be the Montgomery County Teacher of the Year, one of which must be from the nominee's current principal. The statements of support should focus on the award criteria and include compelling information that showcases the teacher's excellent qualities. All statements of support must have an original signature.

NOMINATION SUBMISSION

Nomination Deadline

All nomination packets must be received by **midnight, Friday, December 16, 2022**. Only complete packets will be considered. Nomination packets received after the deadline will not be considered.

How to Submit

Nomination packets must be emailed to Maria Lopez-Silvero, in the Office of Human Resources and Development, at Maria.L.Lopez-Silvero@mcpsmd.org with the subject line: Montgomery County Teacher of the Year.

ADDITIONAL INFORMATION

Nominations may be submitted by staff, students, former students, parents, administrators, or the general public. Teachers may not nominate themselves. Nominees may be asked to contribute to the development of the nomination packet. Nominators should work with school and community members to create a strong application package.

A committee of Montgomery County Public School administrators will review all nominations and recommend finalists. Finalists may be observed in the classroom and interviewed by the selection committee. The selection committee will recommend a nominee to receive the Montgomery County Teacher of the Year award. The winner will represent Montgomery County as the Maryland Teacher of the Year Award nominee.

**MONTGOMERY COUNTY PUBLIC SCHOOLS
2023 TEACHER OF THE YEAR**

NOMINATION PACKET COVER SHEET

Nominee's Information

Name: _____

Employee ID#: _____

Current Position: _____

Home Address: _____

Phone Number: _____

Nominee's School Information

School Name: _____

Phone Number: _____

Principal Name: _____

Nominator's Information

Name: _____

Position or Role: _____

Email: _____

Phone Number: _____

Nominator's Signature

Principal's Signature