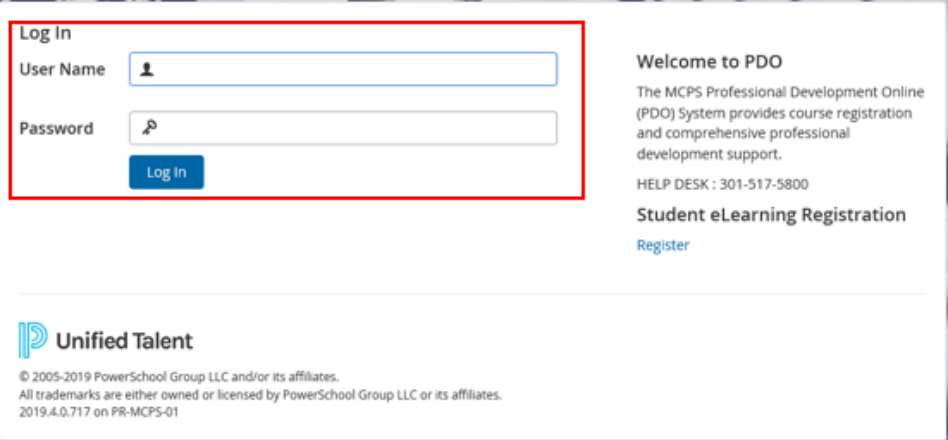# How to Withdraw From a Course in PDO
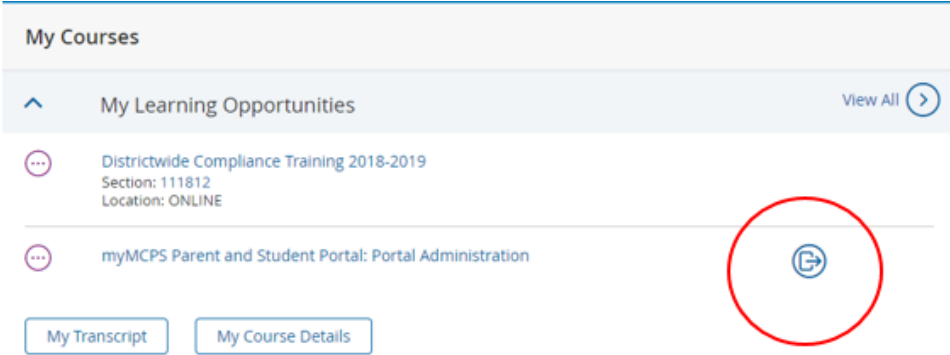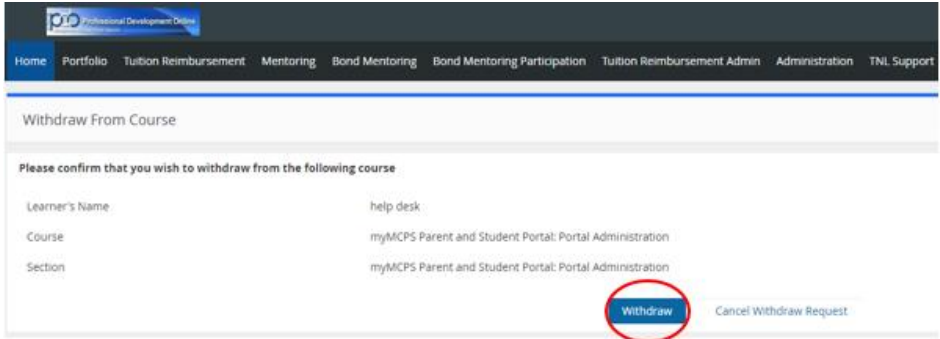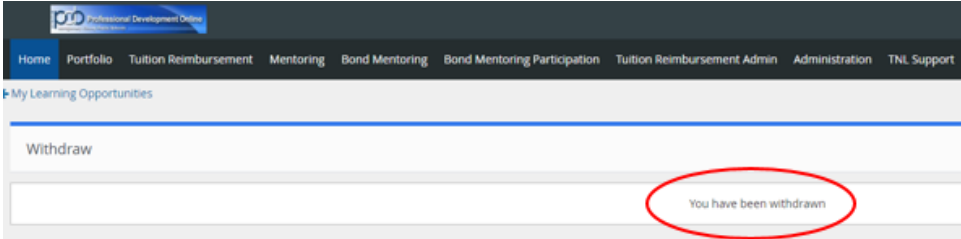
Summary

1. Login and access PDO.
2. Steps to withdraw from a course

Subtasks	Steps
1. Access the Internet	Navigate to http://pdo.mcpsmd.org/
2. Login to PDO	Type in your **User Name**, current **Password,** and **Login** **Log In** User Name 👤 Password 🔑 Log In **Welcome to PDO** The MCPS Professional Development Online (PDO) System provides course registration and comprehensive professional development support. HELP DESK : 301-517-5800 **Student eLearning Registration** Register ⓟ **Unified Talent** © 2005-2019 PowerSchool Group LLC and/or its affiliates. All trademarks are either owned or licensed by PowerSchool Group LLC or its affiliates. 2019.4.0.717 on PR-MCPS-01
3. Click the withdrawal button	On the right under "My Courses" **My Courses** ^ My Learning Opportunities View All ⊙ ⋯ Districtwide Compliance Training 2018-2019 Section: 111812 Location: ONLINE ⋯ myMCPS Parent and Student Portal: Portal Administration ⊡ My Transcript My Course Details NOTE: If you do not see a withdrawal option, please contact the instructor or department offering the course.

How to Withdraw From a Course in PDO

4. Click withdrawal	
5. Confirmation message will be displayed confirming you withdrew from the class	

If you have questions or comments, please contact the MCPS Technical Help Desk at 301-517-5800 or email us help_desk@mcpsmd.org. Thank you!

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