

# Year-end RECYCLING

*It's that time of year again - the end of the school year!  
So it's time to clean out lockers, classrooms, and offices.*

**As you coordinate your school's clean up activities,  
please remember the following:**

- ❖ Place additional recycling bins in the hallways and classrooms to capture all recyclables.
- ❖ Recycle ALL types of paper such as spiral notebooks, composition books, magazines, colored paper, paper bulletin board decorations and liners, theme paper, used copier paper, and flattened cardboard boxes. If you're not sure about whether or not something can be recycled, refer to our [online guide](#).
- ❖ Each June, all elementary, middle and high schools are invited to compete in the [GOT PAPER? contest](#), sponsored by Division of Sustainability and Compliance (DSC). You don't have to do anything special in order to win just make sure that all of your paper gets recycled properly! For more details, contact DSC.
- ❖ The [Drive For Supplies](#) program gives students an opportunity to directly support their schools and communities by donating their reusable school supplies and teaches them how they can help preserve their environment by recycling and reducing waste.
- ❖ If your recycling dumpsters are full, thanks to your year-end clean up, contact DSC recycling manager, John Meyer, by email ([recycling@mcpsmd.org](mailto:recycling@mcpsmd.org)) or phone (240-314-4714). Extra pick-ups can be scheduled for you. Please do not throw any recyclable materials in the trash.

Department of Facilities Management | SERT PROGRAM  
45 W. Gude Drive, Suite 4000 | Rockville, MD 20850.  
[www.GreenSchoolsFocus.org](http://www.GreenSchoolsFocus.org) | [recycling@mcpsmd.org](mailto:recycling@mcpsmd.org)

